



5th June 2026

Dear Parents/Carers,

As your child prepares to take their next step into secondary education, we are delighted to share further information about the upcoming transition events taking place at Brannel School.

We understand that this is an important milestone in your child's educational journey, and we are committed to making the transition to Brannel School as smooth, positive and enjoyable as possible. We hope these events will help to answer any questions, ease any worries, and prepare your child for what we are sure will be a fulfilling experience over the next five years.

This letter contains several important details, so we kindly ask that you read it carefully.

### **Transition Day**

We are really looking forward to welcoming all students on Tuesday 7th July for their Transition Day. The day will provide an exciting opportunity for your child to become familiar with their new school environment, spend time with their new tutor and tutor group, and begin building important new friendships ahead of September.

Throughout the day, students will:

- Explore the school site.
- Take part in engaging taster lessons and experience a range of subjects.
- Meet their tutor and tutor group.
- Enjoy a variety of activities designed to help everyone get to know each other and feel confident about starting secondary school.

We believe this day will help to ease any anxieties and support your child in developing a sense of belonging within the Brannel School community.

Please may we ask that your child attends wearing their full primary school PE kit, including their school jumper or cardigan, as this helps us to identify which primary school they attend. They should also bring a pencil case.

Children are very welcome to have a school lunch provided by Brannel School. Lunch will be provided for all students entitled to Free School Meals, and primary schools will notify us of all eligible students. The lunch option will be tomato pasta, and a gluten-free version will also be available. If your child is not having a lunch provided by Brannel School, please ensure they bring a packed lunch.

Transport has been arranged for pupils attending the following feeder schools: Foxhole, Indian Queens, Nanpean, Roche, St Dennis and Whitemoor. Please ensure your child arrives at their primary school on time so they do not miss the transport provided.

If your child is being dropped off at school, please ensure they arrive at Brannel School for a 9:30am start and are collected at 2:15pm. Members of Brannel staff will be available at the front of the school to meet and greet students and direct them to the Theatre for the start of the day.



### **Transition Evening**

Please may we also take this opportunity to remind you that we will be holding our Transition Evening on Tuesday 7th July, where we will be delighted to welcome all parents, carers and future students. The evening will begin at 4:30pm. During the event, you will hear from our Headteacher, Mr Muller-Forster, and Head of Year 7, Mrs Elford. There will also be an opportunity to meet your child's tutor and their Pastoral Year Manager, Mrs Simpson.

As with all school events, please arrive via the Main Reception. We would like to stress the importance of attending this evening, as key information and important updates will be shared in preparation for September.

As the Bell Theatre has limited capacity, we kindly ask that, where possible, parents/carers and students attend the presentation allocated according to the first letter of their child's surname:

- 4:30pm – A to J
- 5:30pm – K to Z

However, if you are unable to attend at your allocated time, please contact the Transition Team at [branneltransition@brannel.celtrust.org](mailto:branneltransition@brannel.celtrust.org) and we will do our very best to accommodate you.

### **Transition Workshops**

We are excited to offer a range of transition workshops at Brannel School during June to support a smooth transition to secondary school. Whether students are stepping into the role of a climate change refugee in Geography, testing their logic and problem-solving skills in Maths, unleashing their imagination in Drama, or challenging themselves in our CrossFit Taster Session, there will be something for everyone to enjoy.

The booking link can be found on our [Transition Hub](#) under 'Transition Timeline and Events'.

### **Parent and Pupil Surveys**

Thank you to the parents and future students who have already completed the parent and student surveys. If you have not yet done so, please take a few minutes to complete them. These surveys help us gather valuable information to support your child's transition.





### **Admissions Form**

Finally, we would like to thank all parents/carers who have completed the requested admissions information with us. The deadline for this was Monday 1st June.

If you have not yet completed this, please note that the request for information was sent to the email address used to register your child's school place. It is important that we hold up-to-date details for you before your child joins us. If you have not received this email, please check your junk/spam folder first before contacting the Transition Team as soon as possible using the email address: [branneltransition@brannel.celtrust.org](mailto:branneltransition@brannel.celtrust.org)

### **Transition Information**

If you have not yet done so, we would recommend exploring the Transition Hub. There is lots of information there to help both parents and students prepare for starting at Brannel School, including videos from some of our current Year 7 pupils and all communications that have been emailed to parents. There is also additional content on our Facebook page starting this week, with weekly updates covering topics such as preparing for the transition, friendships, and travel information, among others.

[Brannel School - Transition Hub](#)

[Brannel School Facebook](#)

We appreciate that there is a lot of information for you and your child to take in as you prepare for the transition to Brannel School. Therefore, following the Transition Day and Evening, and after consulting the Transition material on our website, if you still have any general queries then please don't hesitate to email our Transition Team. If, however, your query relates to SEND/Inclusion, or a known health need, please can we reassure you that your child's primary school will already have shared this with us.

We hope all students are as excited as we are for Tuesday 7<sup>th</sup> July and we look forward to welcoming you all on the Transition Evening.

Yours sincerely,

**Mr Tristan Muller-Forster**  
Headteacher  
Brannel School

**Mrs Emma Kiddle**  
Year 7 Transition Lead  
Brannel School