

BRANNEL SCHOOL

EXCELLENCE | CREATIVITY | COMMUNITY



AI Exam Policy

2025-26

Purpose

The purpose of this policy is to outline guidelines and regulations for the fair and secure administration of examinations that involve the use of Artificial Intelligence (AI) techniques. This policy aims to ensure integrity, equity and transparency in the assessment process while harnessing the benefits of AI to enhance evaluation methods.

Additionally, learner wellbeing and safe use of the internet are at the forefront of our considerations, where at the same time we are committed to developing our learners' IT skills and curiosity of the world.

This policy applies to all learners, teachers and staff who use AI in our schools.

Guidelines

Use of AI for Academic Purposes: AI can be used as an aid for academic purposes, such as research, homework and assignments. However, it is essential to note that learners should not solely rely on AI to complete their work. The use of AI must be in line with academic integrity guidelines, and learners must cite the sources used. Teachers and staff should monitor the use of AI and provide guidance where necessary.

Prohibition of AI during exams: AI must not be used during exams, as this constitutes exam malpractice. Learners must not use AI to answer exam questions or seek assistance during the exam. Teachers and staff should ensure that learners are aware of this policy and the consequences of violating it.

Plagiarism and Copyright Infringement: The use of AI must not result in plagiarism or copyright infringement. Learners must understand the concept of plagiarism and be able to use AI ethically. Teachers and staff must educate learners on how to use AI without violating plagiarism guidelines and copyright laws.

Safeguarding and Safe Internet Use: The centres recognise the importance of learner wellbeing and safe use of the internet. Learners should only use AI in a safe and responsible manner. Teachers and staff must educate learners on the safe use of AI and the internet. The centre's safeguarding policies must be followed to ensure the safety and wellbeing of learners.

Developing Learners' IT Skills and Curiosity: The centres are committed to developing learners' IT skills and curiosity about the world. AI can be used to develop these skills, and teachers and staff should encourage its use where appropriate.

Sanctions for Inappropriate Usage: Inappropriate usage of AI will be in line with the centre's behaviour policy. Any breaches of the policy will result in disciplinary action.

Conclusion

Our centres recognise the benefits of using AI in education and is committed to providing a safe and supportive learning environment for our learners. The guidelines outlined in this policy are in place to ensure academic integrity, safeguarding and maintain ethical standards. All learners, teachers and staff must adhere to this policy when using AI.